

## **Policy on One to One Teaching and School Activities**

### Rationale

Scoil Ghobnatan recognises that the protection and welfare of the child is of paramount importance. The school will adopt all safe practices that minimise the possibility of harm to the child. This policy was developed in March 2018 and review conducted in November 2018.

### Child Protection

All one to one teaching and school activities will take place in accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and the school's Child Safeguarding Statement.

It is of the utmost important that all staff who work one to one with pupils do so in accordance with agreed policies and procedures in order to protect all parties involved.

### General Guidelines

One-to-one teaching and activities will take place when it is deemed to be in the best interest of the child. When one to one teaching and activities take place, Class Teachers, Special Education Needs Teachers and SNA's must ensure that:

- One to one teaching and activities (e.g. sensory breaks etc.) take place in an environment that is safe for both the child and the staff member.
- The SEN teacher or SNA will always inform the class teacher when he/she is taking a child from the classroom for other agreed one-to-one activities.
- The staff member and the pupil will be visible through a glass panelled door and /or door slightly ajar, so that the occupants are visible at all times.
- A copy of the SEN teacher's timetable will be made available to the Principal and class teacher and will be on display in the classroom.
- Parents/Guardians of a child who is to be involved in one to one teaching or activities will be informed of these arrangements in advance. Written permission will be requested.
- Where possible sensory breaks will be timetabled to facilitate two staff members to work co-operatively with the pupils.
- Concerns arising from one-to-one teaching or activities will be made known to the Principal/Deputy Principal.

### Ratification

This Policy on One to One Teaching and Activities was presented to the Board of Management at its meeting on 7th February, 2019. It will be further reviewed after there has been a material change in any matter to which this document refers.

Signed: \_\_\_\_\_

Chairperson of Board of Management

Signed: \_\_\_\_\_

Principal/Secretary to the Board of Management

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Ratified by BOM at meeting on \_\_\_\_\_